

WIXAMS PARISH COUNCIL

Councillors, I hereby summon you to attend the Meeting of WIXAMS PARISH COUNCIL on Monday, 20th January 2020 commencing at 7.30pm at Lakeview Village Hall (Swan Room), Brooklands Avenue, Wixams to consider the following items of business:

MEMBERS OF THE PUBLIC WELCOME!



Robbin Brough, Clerk to the Council
15th January 2020

AGENDA

- 1 **Apologies for Absence**
- 2 **Public Open Session** [Standing Orders will now be suspended at the discretion of the Chairman]
 - a) Juliet Wright the StreetWatch Scheme Coordinator for Bedfordshire Police to kindly provide details of how the StreetWatch scheme works, at the request of the council.
 - b) Other members of the public to address the council
- 3 **Declarations of interest in items on the agenda**
- 4 **To confirm the minutes of the Parish Council Meeting held on 16th December 2019**
- 5 **Matters Arising (from Previous Minutes and Correspondence)**
 1. "Parish Councillor Induction" training by BATPC. BATPC preference is to hold a session with mixed groups of councils rather than provide one in Wixams. They are in the process of arranging for other councils to attend a session in the new year.
 2. ANPR CCTV install update: Latest update to be provided at the meeting.
 3. New benches proposal: Latest update to be provided at the meeting.
 4. BBC Highways proposal: agreed by the council and pending input from Borough Councillor Coombes, who potentially has items raised by parishioners to add.
 5. Morelock signs: At the December meeting the council approved the purchase of two Vario speed feedback signs, but had questions. Morelock have confirmed there are no maintenance fees and no requirement to calibrate the machines. They come with a 2 year warranty. Clerk is currently working with BBC Highways to get a quote for columns to be installed to hold the signs; using streetlights is looking unlikely to be approved.
- 6 **Correspondence:**
 1. *Parishioner has emailed opposition to granting the planning application 19/02724/MAR for three "employment units" on this agenda – too large, not in-keeping with the area, and an increase in HGVs on a deteriorating road surface.*
- 7 **Areas of responsibility**

Agenda item continued from the December meeting. To determine the membership of committees and areas of responsibilities in light of new councilors on the council. This includes, but is not limited to: Planning Committee, Grants Committee, Allotments, Highways, Crime/CCTV, Finance, Emergency Plan (if required) and Street Ranger supervision. Council to decide if any other groups/committees are required.
- 8 **To receive the Crime Statistics report**

Crime report issued to council prior to the meeting.
- 9 **Budget/precept for 2020/21**

To finalise the budget for 2020/21 to allow the precept to be set. Draft budget discussed at the December meeting.

10 Councillors' Reports including:

1. Report from Borough Councillor Coombes
2. Report from Planning Committee RE: Planning Meeting outcome
Planning applications:
 - Appeal to Secretary of State (Planning Inspectorate): APPLICATION NO: 19/01925/FUL PROPOSAL: Single storey side extension to adjoin existing garage.
 - APPLICATION NO: 19/02750/FUL Full Planning Application: PROPOSAL: Rear dormer extension with cladding
 - APPLICATION NO: 19/02724/MAR Major Reserved Matters Application: PROPOSAL: Approval of all reserved matters (appearance, landscaping, layout, scale and access) for three employment units (Use Class B8 with ancillary office floorspace)
 - APPLICATION NO: 19/02836/FUL Full Planning Application: PROPOSAL: Demolition of existing single storey dwelling and erection of replacement single storey dwelling
3. Report from Cllrs Ali & Carr re: Allotments
Clerk has sent the annual rent requests to 34 tenants and is still receiving money - chasing 7.
4. Report from Grants committee: No grants meeting
To discuss further the payment of a grant application from the December 19 meeting:
"Wixams Events team for a total of £427: the Christmas tree at the village hall £120, a snow machine for events £123.22, and Christmas lights £183.78. Council had previously confirmed that the events team to return with a proposal up to the amount of £500."

11 Any other business

12 Finance

1. To approve the following payments and note receipts of £72 allotment income:

<u>Date</u>	<u>Payee/payer</u>	<u>Type</u>	<u>Description</u>	<u>Payment</u>	<u>VAT</u>
20/12/2019	R Brough	BACS	Dec Salary	785.88	
20/12/2019	R Cox	BACS	Dec Salary	335.49	
20/12/2019	HMRC	BACS	Tax & NI - Dec	253.25	
24/12/2019	NEST	DD	Pension	38.44	
27/12/2019	Tesco Phone Ins	DD	Mobile phone insurance	4.00	
02/01/2020	Tesco Mobile	DD	Monthly mobile phone charge	15.00	
03/01/2020	Anglian Water	DD	Water at Allotments	25.00	
06/01/2020	Wixams Community Group	BACS	Grant to Wixams Community Group	250.00	
06/01/2020	Keech Hospice	BACS	Grant to Keech Hospice	500.00	
To be paid	D Robbins	BACS	Storage of documents (Now closed)	1.40	
To be paid	R Brough	BACS	A4 paper block x3	13.50	
To be paid	Wixams N Watch	BACS	Wixams News Articles (Jan/Feb/Mar)	126.00	
To be paid	BATPC	BACS	Beds Assoc Town Parish Councils	631.00	
To be paid	Lakeview VH	BACS	Hall hire: November meetings x3	74.00	
To be paid	R Brough	BACS	New website: CloudNext - Domain cost (.gov)	108.00	18.00
To be paid	R Brough	BACS	New website: CloudNext - Hosting costs	39.99	7.99
				<u>3,200.95</u>	

2. To note the bank account balances:

<u>Account</u>	<u>Type</u>	<u>Balance £</u>
Lloyds Business Account	Current	63,911
Nationwide - Savings 1	Saver	42,500
Nationwide - Savings 2	Saver	42,817
		<u>149,228</u>

- 13 Date of the next meeting: Monday, 17th February 2020 at 7.30pm - Swan Room, Lakeview Village Hall