

WIXAMS PARISH COUNCIL

Councillors, I hereby summon you to attend the Meeting of WIXAMS PARISH COUNCIL on Monday, 17th August 2020 commencing at 7.30pm to consider the following items of business. Due to the current government coronavirus response, the parish council will be meeting online using Zoom.us. If you wish to attend then please email or call the clerk who will share the meeting link or phone dial in details with you.

MEMBERS OF THE PUBLIC WELCOME!

Robbin Brough, Clerk to the Council
12th August 2020

AGENDA

- 1 **Apologies for Absence**
- 2 **Public Open Session** [Standing Orders will now be suspended at the discretion of the Chairman]
This council is committed to community engagement and therefore warmly invites members of the public to contribute during this part of the meeting.
 - **During the Public Open Session:** Members of the public should note that the council is only allowed to take decisions on topics that are publicised on the agenda; items not on the agenda can be carried forward for a response at a later date. Any questions not presented to the council far enough in advance of the meeting may be noted and responded to at a later time.
 - **After the Public Open Session:** Members of the public are asked to respect the fact that this is a meeting to conduct council business and interruptions during the remainder of the meeting are not permitted.
- 3 **Declarations of interest in items on the agenda**
- 4 **To confirm the minutes of the Parish Council Meeting held on 20th July 2020**
- 5 **Matters Arising (from Previous Minutes and Correspondence)**
 1. Village 2 noticeboard location: Barratt Homes previously suggested we might want to wait until later in the year as they are completing the creation of a more central/suitable place for the noticeboard – a “centre” for village 2 with an expected higher footfall. Clerk has requested to know if this has now been completed, and the exact location details.
 2. ANPR CCTV: In the July meeting the council resolved to approve the quote from Hickford Lighting to install the ANPR CCTV columns – clerk is arranging a site meeting between Hickford and the CCTV company to initiate the works.
- 6 **Correspondence (requiring councillor attention):**
 1. *Parishioner emailed requesting assistance in finding the owner of the land between Southern Cross road and the allotments for cementing a “stone snake”, created by Wixams’ children during lockdown cemented into place.* Clerk has asked L&Q Estates and Barratts for information.
- 7 **To receive the Crime Statistics report**
Crime reports issued to council prior to the meeting.
- 8 **Speed Feedback Sign column locations**
At the July meeting, the council resolved to purchase 4 MSID Vario Solar Charging speed feedback signs for Green Lane, Brooklands Avenue, Southern Cross and Bedford Road. The clerk has since created a proposal for the council. Once a date has been set for the install of the columns the clerk will order the signs (they are very bulky to store).
 - To confirm the proposal for the exact locations of the Speed Feedback Sign columns

9 **New benches**

Deferred from the July meeting to source quotes for installing the benches in a resin base.

- To consider quotes/options from three local contractors for installing the new benches in Wixams:
 - KMF Construction: £3,600 + VAT to place **slabs** under each bench
 - KMF Construction: £6,110 + VAT to install the benches in a concrete with **resin** base
 - Mayfair Carpentry: £2,820 + VAT to place **slabs** under each bench
 - Mayfair Carpentry: £2,000 for **slabs** under the two picnic benches and **concrete** under the other benches
 - Highline Contracts Ltd: £20,970 for supply and install of composite benches in concrete with **resin** base
- To agree to purchase the following benches from Glasdon (previously chosen by the council)
 - 4 x Countryside Seat (with backs) @ £515.56 = £2,062
 - 2 x Clifton picnic benches with wheelchair access @ £658.02 = £1,316
 - 3 x Countryside Benches (Backless) @ £340.32 = £1,021
 - Total = £4,400 + VAT (£3,959 with bulk discount)

10 **Location of village entrance signs**

In the July meeting the council chose Morris Cast Signs to design and build the new village entrance signs using the artwork from the winner of the sign design competition.

- To note and discuss the proposal created by the clerk showing the potential sign locations. The proposal for locations one and two (Causeway/Southern Cross) has been sent to Bedford BC for advice and permission. The third location is in Central Beds (Houghton Regis) and the clerk is in the process of discussing this with CBC. Purchasing two signs with a third later (rather than all three at once) will incur approximately £1k in further costs from the manufacturer due to fixed costs in creating them.
(Morris Cast Signs have quoted £6k (Ex VAT) for two signs, or £7.8k for three.)

11 **Committees**

To discuss the function of committees and working groups.

12 **Councillors' Reports including:**

1. Report from Borough Councillor Coombes
2. Report from Planning Committee RE: Planning Meeting recommendations
 - a) **Reconsultation:**
APPLICATION No 19/02724/MAR TYPE: Major Reserved Matters Application
PROPOSAL: Approval of all reserved matters (appearance, landscaping, layout, scale and access) for three employment units (Use Class B8 with ancillary office floorspace) pursuant to Outline permission 19/01137/MAO.
LOCATION : Land North Of Watson Road Wilstead Bedfordshire
 - b) APPLICATION NO: 20/01573/FUL Full Planning Application
PROPOSAL: Erection of three dwellings, three bay car port and ancillary works
LOCATION : 169 Bedford Road Wilstead Bedfordshire
 - c) APPLICATION NO: 20/01592/S73 Variation of Condition Application
PROPOSAL: Single storey rear/side extension including variation of approved plans condition 2 attached to 19/00920/FUL to allow for amendments to the size and design of extension.
LOCATION : 2 Falcon Field Wixams Bedford Bedfordshire MK42 6DT
3. Report from Cllr Ali re: Allotments
4. Report from Grants committee: No Grants Meeting

13 **Any other business**

14 **Finance**

1. To approve the following payments and note receipts:
2. To note the bank account balances:

15 **Date of the next meeting: Monday 21st September 2020 – expected to be using Zoom.us**