

WIXAMS PARISH COUNCIL

Councillors, I hereby summon you to attend the Meeting of WIXAMS PARISH COUNCIL on Monday, 19th October 2020 commencing at 7.30pm to consider the following items of business. Due to the current government coronavirus response, the parish council will be meeting online using Zoom.us. If you wish to attend then please email or call the clerk who will share the meeting link or phone dial in details with you.

MEMBERS OF THE PUBLIC WELCOME!

Robbin Brough, Clerk to the Council
14th October 2020

AGENDA

- 1 **Apologies for Absence**
- 2 **Declarations of interest in items on the agenda**
- 3 **Public Open Session** [Standing Orders will now be suspended at the discretion of the Chairman]
This council is committed to community engagement and therefore warmly invites members of the public to contribute during this part of the meeting.
 - **During the Public Open Session:** Members of the public should note that the council is only allowed to take decisions on topics that are publicised on the agenda; items not on the agenda can be carried forward for a response at a later date. Any questions not presented to the council far enough in advance of the meeting may be noted and responded to at a later time.
 - **After the Public Open Session:** Members of the public are asked to respect the fact that this is a meeting to conduct council business and interruptions during the remainder of the meeting are not permitted.
- 4 **To confirm the minutes of the Parish Council Meeting held on 21st September 2020**
- 5 **Matters Arising (from Previous Minutes and Correspondence)**
 1. ANPR CCTV: Column installation is due shortly, followed by the camera installation. CCTV company confirmed that the trees should not cause an issue with the signal from the sender units on Bedford Rd.
 2. Speed sign columns: Column installation is due shortly. 4 Morelock signs and solar panels have been delivered to the clerk.
 3. New benches: Glasdon have delivered these to the contractor. Contractor is waiting for less wet weather for installation.
 4. Entrance signs: Three signs are still on order from Morris Cast Signs, who have provided a progress report, which included a picture of the "cast" design.
 5. Insurance: Speed signs, entrance signs, benches and CCTV unit have been added to the insurance – no extra charge this year.
 6. Training: Clerk has requested a quote for Councilor and Chairman training by video conference from Wellers Law Group – recommended by other parish councils.
- 6 **Correspondence (requiring councillor attention):**
 1. *Parishioner emailed again requesting assistance in finding land in Wixams for cementing a "stone snake", created by Wixams' children during lockdown cemented into place.* Clerk provided support in helping the parishioner find the correct Bedford BC contact (Paul Pace) and L&Q Estates contact.
- 7 **To receive the Crime Statistics report**
Crime report issued to council prior to the meeting.

Mrs R Brough, Clerk, Wixams Parish Council
Tel: 07554 443800 E-mail: wixamspc@gmail.com

8 Casual Vacancies and cooption

The council currently has two vacancies for councillors. There are three applicants. Council to decide whether to hold a separate session to “meet” the applicants via video conference, or just to carry this out at the November meeting. Applicants have been requested to provide a short statement of interest.

9 Village 2 Noticeboard

- To agree if the Village 2 noticeboard should go in the area of grass where Harlequin Crescent meets Southern Cross, as previously agreed, or in the “centre” of Village 2 which is about to open; clerk sent the location pictures to the council. Barratts Homes have approved both locations.
- To approve a quote from Hickford Lighting for £620 to assemble the noticeboard, install in concrete, and reinstate the ground. Other quotes have been requested, but none have responded – potentially because the job is too small.

10 Street Trading consultation

To agree a response to Bedford BC for the following Street Trading application:

Applicant: James Sharpe trading as; Dessert Boss

Location: multiple locations throughout Bedford Borough area. Map circulated to councillors.

Times: Monday to Sunday 10:00 - 22:00. Time span: 12 months.

Articles to be sold/trade : desserts, ice-cream, drinks, sweets

11 Facebook group

Proposal from Cllr Mardel: To create a Facebook Group to enable the sharing of parish council information to parishioners, to be facilitated by the Clerk.

12 Ward Boundary Review

To decide how to respond to the draft recommendations of the Boundary Commission, who propose a change to the ward setup for Wixams. The consultation runs until 7th December and any decisions wouldn't be implemented until 2023. The recommendations include the proposal that Bedford BC should have 46 councillors (6 more than there are now) and that Wixams parish becomes part of a new Wixams & Stewartby ward and leaves Wilshamstead ward. The new ward would have two borough councillors.

13 Councillors' Reports including:

1. Report from Borough Councillor Coombes (Wilshamstead)
2. Report from Borough Councillor Tim Hill (Wixams Retirement Village)
3. Report from Planning Committee:

APPLICATION No 20/01818/AOC Discharge of Conditions Application

PROPOSAL: 11/01380/M73 - Condition 11 - Detailed Design Brief and Code (Discharge of condition). LOCATION : Wixams Settlement Land Formerly At Elstow Storage Depot Bedford Road Wixams Bedfordshire

4. Report from Cllr Ali re: Allotments
5. Report from Grants committee: No Grants Meeting

14 NJC Payscales

To resolve that, under Section 1 Paragraph 2 of the Public Bodies (Admission to meetings) Act 1960, the press and public be excluded from the meeting for the next item of business due to the confidential nature of staff matters.

<Members of the press and public will be asked to leave the meeting or be placed in the meeting room for this Closed Session.>

To agree the implementation of the new payscales as agreed by the National Joint Council for Local Government Services (NJC) for 2020-21 to be implemented (backdated) from 1 April 2020. The Clerk and Street Ranger's contracts are tied to this salary scale, which is a 2.75% increase across the board.

15 Healthcare

Motion proposed by Cllr Ali: For the formation of a formal Wixams and Wilstead Working Group to engage with the CCG (Clinical Commissioning Group), the local PCN (Group of GPs) and Bedford BC to secure a Wixams GP before the planned date of 2024. It will have regular meetings and communications with all relevant parties for the benefit for all stakeholders.

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16 **Road Safety**

Motion proposed by Cllr Ali: To support the request for a Traffic Regulation Order from Bedford BC in relation to road safety by the schools on Green Lane in Wixams.

17 **Crossing Attendant**

Motion proposed by Cllr Ali: For the part funding of a 'Lollipop' person to avoid injury or death on Green Lane at an estimated total cost of £400 a month (2 hours a day), in collaboration with Bedford BC /BCAT, who will be contributing the remaining amount to the salary.

18 **Wixams EV charging post**

Motion proposed by Cllr Ali: To request a community EV charging point at Budgens car park or Lakeview Hall.

19 **Any other business**

20 **Finance**

1. To approve the following payments:

<u>Date</u>	<u>Payee/payer</u>	<u>Type</u>	<u>Description</u>	<u>Payment</u>
30/09/2020	N/A	BACS	Staff costs	1,139.68
19/10/2020	Tesco Mobile	DD	Monthly mobile phone charge	15.00
19/10/2020	Anglian Water	DD	Water at Allotments	58.00
19/10/2020	R Brough	BACS	Remembrance day wreath	17.00
19/10/2020	Lakeview VH	BACS	Hall hire: September 2019 meetings - Missed Invoice	50.00

2. To note the bank account balances:

<u>Account</u>	<u>Type</u>	<u>Balance £</u>
Lloyds Business Account	Current	86,305
Nationwide - Instant 0.65%	Saver	42,500
Nationwide - Expired 0.10%	Saver	43,167
		<u>171,972</u>

3. Savings accounts

Proposal by Cllr Ali: To close the two Nationwide savings accounts and move the funds into the following new account, which has been reopened for applications. Previously the council agreed to move it across to a new Nationwide account (1 Year Fixed 0.40%).

- Hampshire Trust Bank 1 Year Business Bond at Fixed 1%

- 21 Date of the next meeting: Monday 16th November 2020 – expected to be using Zoom.us