

WIXAMS PARISH COUNCIL

Councillors, I hereby summon you to attend the Meeting of WIXAMS PARISH COUNCIL on Monday, 16th November 2020 commencing at 7.30pm to consider the following items of business. Due to the current government coronavirus response, the parish council will be meeting online using Zoom.us. Meeting ID: 687 728 5966.

MEMBERS OF THE PUBLIC WELCOME!

Robbin Brough, Clerk to the Council
11th November 2020

AGENDA

- 1 **Apologies for Absence**
- 2 **Declarations of interest in items on the agenda**
- 3 **Public Open Session** [Standing Orders will now be suspended at the discretion of the Chairman]
This council is committed to community engagement and therefore warmly invites members of the public to contribute during this part of the meeting.
 - **During the Public Open Session:** Members of the public should note that the council is only allowed to take decisions on topics that are publicised on the agenda; items not on the agenda can be carried forward for a response at a later date. Any questions not presented to the council far enough in advance of the meeting may be noted and responded to at a later time.
 - **After the Public Open Session:** Members of the public are asked to respect the fact that this is a meeting to conduct council business and interruptions during the remainder of the meeting are not permitted.
- 4 **To confirm the minutes of the Parish Council Meeting held on 19th October 2020**
- 5 **Cooption**
Four candidates have applied for a position as a parish councillor; there are two casual vacancies. To consider coopting to fill the two vacant positions.
- 6 **Matters Arising (from Previous Minutes and Correspondence)**
 1. ANPR CCTV: Column installation is complete. Camera installation booked for 26/27th November – Clerk is confirming that lockdown hasn't affected this.
 2. Speed feedback signs: Column installation complete and 4 Morelock signs and solar panels have been installed.
 3. New benches: Contractor is waiting for the ground to dry out before installation so as not to damage the grass with heavy machinery.
 4. Crossing Attendant: Clerk has emailed all three schools. Lakeview School have responded positively to the idea.
 5. Facebook Group has been created and is in use for council updates.
 6. Electric Vehicle charging point: Requested location ideas and a feasibility study from Bedford BC Highways.
- 7 **Correspondence (requiring council attention):**
None requiring council response.
- 8 **To receive the Crime Statistics report**
Crime report issued to council prior to the meeting.
- 9 **December meeting**
To confirm the date for the December meeting, given that it falls this year in the same week as Christmas day.

Mrs R Brough, Clerk, Wixams Parish Council
Tel: 07554 443800 E-mail: wixamspc@gmail.com

10 **Bedford BC Highways proposal**

To agree the next steps following a response from Bedford BC Highways to the parish council's request for additional parking restrictions and other Highways changes in Wixams.

11 **Wixams Master Plan Working Group**

- To adopt a Terms of Reference for the Master Plan Working Group – circulated draft ToR created by Cllr Blanch.
- To agree the membership and Chairman/Lead of the working group

12 **Councillors' Reports including:**

1. Report from Borough Councillor Coombes (Wilshamstead)
2. Report from Borough Councillor Tim Hill (Wixams Retirement Village)
Report circulated to councillors and uploaded to the Wixams PC website.
3. Report from Planning Committee: No Planning meeting
"Village 3 Design Brief" meeting to be held on 18th November between Wixams PC Planning Committee, Bedford BC Planning, Central Beds BC, Houghton Regis PC and possibly L&Q Estates.
4. Report from Cllr Ali re: Allotments
Clerk has issued all 34 annual rent requests to tenants.
5. Report from Grants committee: Grants Meeting
To consider the following grant applications:
 - Wixams Events Team for £240 for the Wixams' Christmas tree.
 - Wixams Events Team for £500 for Christmas lights for a further three trees around the central lake in Wixams.

13 **Any other business for future agendas (No actions can be taken on items not on the agenda)**

14 **Finance**

1. To approve the following payments:

<u>Date</u>	<u>Payee/payer</u>	<u>Type</u>	<u>Description</u>	<u>Payment</u>	<u>Receipt</u>
01/11/2020	N/A	BACS	Staff costs Oct 2020	2,348.49	
16/11/2020	Anglian Water	DD	Water at Allotments	46.00	
16/11/2020	BBC	BACS	Ward grant from Tim Hill for two benches		800.00
16/11/2020	Lakeview VH	BACS	Hall hire: October 2020 Personnel meetings	22.00	
16/11/2020	R Brough	BACS	Expenses - Ranger sacks & Gloves	107.24	
16/11/2020	Wixams Newslette	BACS	Wixams News Articles (Oct/Nov)	84.00	
16/11/2020	Hickford Lighting	BACS	Speed sign & CCTV Columns	1,869.60	

2. External audit:

To note the successful completion of the 2020/21 financial audit by Mazars, with no minor or major issues recorded.

15 **Date of the next meeting:** Currently Monday 21st December 2020 – **date to be confirmed**