

WIXAMS PARISH COUNCIL

Councillors, I hereby summon you to attend the Meeting of WIXAMS PARISH COUNCIL on Monday, 21st December 2020 commencing at 7.30pm to consider the following items of business. Due to the current government coronavirus response, the parish council will be meeting online using Zoom.us. Meeting ID: 687 728 5966.

MEMBERS OF THE PUBLIC WELCOME!

Robbin Brough, Clerk to the Council
16th December 2020

AGENDA

- 1 **Apologies for Absence**
- 2 **Declarations of interest in items on the agenda**
- 3 **Public Open Session** [Standing Orders will now be suspended at the discretion of the Chairman]
This council is committed to community engagement and therefore warmly invites members of the public to contribute during this part of the meeting.
 - **During the Public Open Session:** Members of the public should note that the council is only allowed to take decisions on topics that are publicised on the agenda; items not on the agenda can be carried forward for a response at a later date. Any questions not presented to the council far enough in advance of the meeting may be noted and responded to at a later time.
 - **After the Public Open Session:** Members of the public are asked to respect the fact that this is a meeting to conduct council business and interruptions during the remainder of the meeting are not permitted.
- 4 **To confirm the minutes of the Parish Council Meeting held on 16th November 2020**
- 5 **Matters Arising (from Previous Minutes and Correspondence)**
 1. ANPR CCTV: Camera installation complete. Clerk has requested training/setup.
 2. New benches: Contractor is waiting for the ground to dry out before installation so as not to damage the grass with heavy machinery. This is likely to be Spring. Contractor requests if a councillor has room to store the two picnic benches.
 3. Crossing Attendant: Clerk has emailed all three schools. Lakeview School and Wixams Academy have responded positively to the idea. Contacted Highways for information in starting the scheme – no response to multiple calls.
 4. Electric Vehicle charging point: Requested location ideas and a feasibility study from Bedford BC Highways – no response to email/multiple calls.
 5. Speeding: Clerk shared the speed sign data to the Police, who have agreed to perform speed checks on Bedford Road and Southern Cross. Clerk also requested Bedford BC Highways to allocate the Commuity SpeedWatch van to these areas – no response to email/multiple calls.
 6. New entrance signs: Expected to be completed in January 2021. Need to confirm a delivery address.
- 6 **Correspondence (requiring council attention):**
 - *Parishioner called to request a ramp to replace the steps by Waterside Way on to the pathway as there is no room for mobility scooters to take the alternative route along due to cars parking on the pavement. Also requested assistance in getting the streetlight fixed on the decking behind Budgens.* Clerk has previously been informed by L&Q that this streetlight is due to be fixed prior to the adoption – will chase again.
- 7 **To receive the Crime Statistics report**
Crime report issued to council prior to the meeting.

Mrs R Brough, Clerk, Wixams Parish Council
Tel: 07554 443800 E-mail: wixamspc@gmail.com

8 Wixams newsletter

Following on from the council's agreement in July 2018 to financially support a wider distribution of the Wixams Newsletter to Village 2, the group are requesting financial support of £1200 a year (£300 in advance per quarter) instead of invoicing for £42 a month. This is to account for increased distribution, an enlarged newsletter and more community content. The request letter has been distributed to councillors.

9 Bedford BC Highways proposal

WPC recently made requests of Bedford BC Highways for additional parking restrictions and other Highways changes in Wixams (See November 2020 minutes). Costs have been requested for some items, for which Bedford BC do not have budget for, and some on unadopted roads need further discussion with developers. Two have already been costed by Bedford BC:

- Bedford Road "No verge/kerb parking" signs – near Falcon Field/Magpie Gardens/Swan Road
 - Cost £1500
 - Bedford Road/Retirement Village parking restrictions – HGVs parking overnight on grass verges
 - Cost £1500, with the potential to reduce this by £300 if combined with other schemes.
- Borough Councillor Tim Hill could allocate some of his ward fund if WPC also contributed.

10 Councillor training

Councillor Induction and Chairman training:

- Now available from BATPC at £30 per councillor over 2 evening Zoom sessions 7pm to 8pm. The following dates are available: 13th & 20th January, 2nd & 9th February, 18th & 25th March.
- Wellers Law Group: 2-hour councillor session at a total of £500, with Chairman training at £395. Both via Zoom.
- Norfolk Parish Training & Support: One 2-hour evening session at £300, or Two 2-hour evenings covering more topics at £450. Chairman training not until June 2021, following the annual meetings.

11 Draft budget

To discuss the draft budget/precept for 2021/22. Final budget needs to be set in the January meeting once Bedford BC have provided the current tax base (Number of Band D dwellings).

12 Allotments drainage

Request from the Lakeview Allotment Association Chairman for £3640 of allotment monies (current balance: £11,563) for the installation of a French Drain to resolve drainage/flooding issues at the allotments. Quote details have been circulated to the council.

13 Councillors' Reports including:

- Report from Borough Councillor Coombes (Wilshamstead)
- Report from Borough Councillor Tim Hill (Wixams Retirement Village)
Report circulated to councillors and uploaded to the Wixams PC website.
- Report from Planning Committee: Planning meeting
- APPLICATION NO: 20/02603/MAR Major Reserved Matters Application
PROPOSAL: Reserved Matters Following Outline Application 11/01380/M73 Development of Residential with Infrastructure, Cross Local Authority boundary application between Central Bedfordshire & Bedford Borough Reserved Matters approval for 501 Dwellings, Including discharge of conditions 14,15,16,23,27, 30,40 and 41
LOCATION : Village 2 Wixams Bedfordshire
- APPLICATION NO: 20/02865/REM Approval of Reserved Matters Application
PROPOSAL: All reserved matters except access for strategic Infrastructure Works for installation of a Sub-Station, pursuant to Outline permission 11/01380/M73
LOCATION : Land At Village 3 Bedford Road Wixams Bedfordshire
- *For noting only:*
Bedford BC Planning have approved the below application (G Park), to which WPC had objected.
APPLICATION No 19/02724/MAR TYPE: Major Reserved Matters Application
PROPOSAL: Approval of all reserved matters (appearance, landscaping, layout, scale and access) for three employment units (Use Class B8 with ancillary office floorspace) pursuant to Outline permission 19/01137/MAO.
LOCATION : Land North Of Watson Road Wilstead Bedfordshire

- Report from Cllr Ali re: Allotments

Clerk has issued 34 annual rent requests to tenants and has received. Still chasing 5, and 2 have resigned their plots.

- Report from Grants committee: No Grants Meeting

To consider the following grant application, if submitted in time:

- Wilstead & Wixams Good Neighbours Scheme: Half of the annual public liability insurance.

14 **Any other business for future agendas (No actions can be taken on items not on the agenda)**

15 **Finance**

1. To approve the following payments:

<u>Date</u>	<u>Payee/payer</u>	<u>Type</u>	<u>Description</u>	<u>Payment</u>	<u>Receipt</u>
27/11/2020	Multiple	BACS	Staff Costs - Nov 2020	1,834.38	
02/12/2020	Anglian Water	DD	Water at Allotments	46.00	
03/12/2020	Multiple	FPI	Allotments Annual rent		180.00
19/12/2020	South East Security	BACS	New CCTV system	2,454.00	

16 **Date of the next meeting:** Monday 18th January 2021.