

WIXAMS PARISH COUNCIL

Councillors, I hereby summon you to attend the Meeting of WIXAMS PARISH COUNCIL on Monday, 18th January 2021 commencing at 7.30pm to consider the following items of business. Due to the current government coronavirus response, the parish council will be meeting online using Zoom.us. Meeting ID: 687 728 5966.

MEMBERS OF THE PUBLIC WELCOME!

Robbin Brough, Clerk to the Council
13th January 2021

AGENDA

- 1 **Apologies for Absence**
- 2 **Declarations of interest in items on the agenda**
- 3 **Public Open Session** [Standing Orders will now be suspended at the discretion of the Chairman]
This council is committed to community engagement and therefore warmly invites members of the public to contribute during this part of the meeting.
 - **During the Public Open Session:** Members of the public should note that the council is only allowed to take decisions on topics that are publicised on the agenda; items not on the agenda can be carried forward for a response at a later date. Any questions not presented to the council far enough in advance of the meeting may be noted and responded to at a later time.
 - **After the Public Open Session:** Members of the public are asked to respect the fact that this is a meeting to conduct council business and interruptions during the remainder of the meeting are not permitted.
- 4 **To confirm the minutes of the Parish Council Meeting held on 16th November 2020**
- 5 **Matters Arising (from Previous Minutes and Correspondence)**
 1. ANPR CCTV: Clerk has been set up with remote access to new cameras.
 2. Crossing Attendant: Clerk has emailed all three schools. Lakeview School and Wixams Academy have responded positively to the idea. Contacted Highways for information in starting the scheme – confirmed that the scheme is already in progress and will pass on details.
 3. Electric Vehicle charging point: Requested location ideas and a feasibility study from Bedford BC Highways – locations are being researched across Bedfordshire by Bedford BC/EV provider, including Wixams.
 4. Speeding: Clerk shared the speed sign data with Bedford BC Highways requesting attendance from the Community SpeedWatch van to these areas – Highways will check the locations for an appropriate site.
 5. New entrance signs: Expected to be completed in January 2021 – no confirmation yet.
 6. Councillor training: 8 councillors booked on training with BATPC across January to March.
 7. Parking restrictions: Bedford BC Highways acknowledged request for the parish council to pay for “No verge parking” restrictions on Bedford Road, and restrictions by Retirement Village (in conjunction with Tim Hill Ward funding) to stop HGVs parking overnight on verges. Costs have been requested for other items, and will be brought to parish council attention once received.
- 6 **Correspondence (requiring council attention):**
 - *Two parishioners emailed requesting assistance to have streetlights fixed on Kingfisher Road and Knoll Gardens.* Clerk emailed Bedford BC streetlight team informing them that Kingfisher Road had now been adopted – no response yet. Also emailed Miller Homes to request Knoll gardens lights are fixed – response received requesting details.

7 **To receive the Crime Statistics report**
Crime report issued to council prior to the meeting.

8 **Budget/Precept setting**
To set the budget/precept for 2021/22.

9 **Councillors' Reports including:**

- Report from Borough Councillor Coombes (Wilshamstead)
- Report from Borough Councillor Tim Hill (Wixams Retirement Village)
Report circulated to councillors and uploaded to the Wixams PC website.
- Report from Planning Committee: Planning meeting
- Application No: CB/20/04701/RM
Location: Wixams Village 2 Bedfordshire
Proposal: Reserved Matters: following Outline Application MB/99/01694/OUT pursuant to CB/11/02182/VOC (Variation of Condition 20 (i) restriction on floorspace of foodstore). Approval for infrastructure road with
- Application No: CB/20/04695/RM
Location: Village 2 Wixams Bedfordshire
Proposal: Reserved Matters: following Outline Application MB/99/01694/OUT (Reserved Matters Approval for 56 dwellings including access, appearance, landscaping, layout and scale at parcels R8 and R9 Wixams Village 2. The original application was the subject of an EIA and it was submitted at the time of the original outline approval).
- Application No: CB/20/04695/RM Revision
Location: Village 2 Wixams Bedfordshire
Proposal: Reserved Matters Application for 56 plots including access, appearance, landscaping, layout and scale part parcels R8 and R9 Village 2 pursuant to CB/11/02182/VOC including discharge of conditions of 14,15,16,23,30,40 and 41 of that consent.
- Report from Cllr Ali re: Allotments
 - Invoice has been received for works to drainage approved at the last meeting – waiting for confirmation from LAA Chair that the work was carried out successfully.
 - Annual rent payments: Two plot holders have resigned, and three have not paid rent – waiting for LAA Chair to confirm that work has definitely not been carried out on the plots and that a termination of agreement should be issued.
- Report from Grants committee: No Grants Meeting

10 **Finance**

1. To approve the following payments:

<u>Date</u>	<u>Payee/payer</u>	<u>Type</u>	<u>Description</u>	<u>Payment</u>
23/12/2020	Multiple	BACS	Staff Costs - Dec 2020	1,773.40
08/01/2021	BATPC	BACS	Training for 8 councillors	240.00
18/01/2021	BATPC	BACS	BATPC Annual Membership	679.00
18/01/2021	R Brough	BACS	New website: CloudNext - Hosting costs	95.98
18/01/2021	Eyelid	BACS	Annual website support	100.00
18/01/2021	Mazars	BACS	External Audit fees 2019/20	480.00
18/01/2021	Wixams Landscaping Services	BACS	Allotment - French drain	3,640.00
18/01/2021	Wixams Community Group	BACS	Grant - Insurance - Approved Dec 2019	230.50

11 **Any other business for future agendas (No actions can be taken on items not on the agenda)**

12 **Date of the next meeting:** Monday 15th February 2021.