

WIXAMS PARISH COUNCIL

Councillors, I hereby summon you to attend the Meeting of WIXAMS PARISH COUNCIL on Monday, 15th February 2021 commencing at 7.30pm to consider the following items of business. Due to the current government coronavirus response, the parish council will be meeting online using Zoom.us. Meeting ID: 687 728 5966.

Robbin Brough, Clerk to the Council
9th February 2021

MEMBERS OF THE PUBLIC WELCOME!

AGENDA

- 1 **Apologies for Absence**
- 2 **Declarations of interest in items on the agenda**
- 3 **Public Open Session** [Standing Orders will now be suspended at the discretion of the Chairman]
This council is committed to community engagement and therefore warmly invites members of the public to contribute during this part of the meeting.
 - **During the Public Open Session:** Members of the public should note that the council is only allowed to take decisions on topics that are publicised on the agenda; items not on the agenda can be carried forward for a response at a later date. Any questions not presented to the council far enough in advance of the meeting may be noted and responded to at a later time.
 - **After the Public Open Session:** Members of the public are asked to respect the fact that this is a meeting to conduct council business and interruptions during the remainder of the meeting are not permitted.
- 4 **To confirm the minutes of the Parish Council Meeting held on 18th January 2021**
- 5 **Clerk's report on actions**
 1. Crossing Attendant: Clerk has emailed all three schools. Lakeview School and Wixams Academy have responded positively to the idea. Contacted Highways for information in starting the scheme – confirmed that the scheme is already in progress. **Awaiting details.**
 2. Electric Vehicle charging point: Requested location ideas and a feasibility study from Bedford BC Highways – locations are being researched across Bedfordshire by Bedford BC/EV provider, including Wixams. **No update yet.**
 3. Speeding: Clerk shared the speed sign data with Bedford BC Highways requesting attendance from the Community SpeedWatch van to these areas – Highways will check the locations for an appropriate site. **Awaiting confirmation of location suitability.**
 4. Speed signs: Brooklands Avenue/Bedford Road/Southern Cross signs have been rotated to record speeds from the opposite direction and data recorded and posted on social media.
 5. New entrance signs: **Awaiting confirmation of date.**
 6. Village 2 noticeboard: Installed and publicised on Facebook. Cllr Fowles now has the key.
 7. Parking restrictions: Bedford BC Highways acknowledged request for the parish council to pay for “No verge parking” restrictions on Bedford Road, and restrictions by Retirement Village (in conjunction with Tim Hill Ward funding) to stop HGVs parking overnight on verges. Accurate costs have been requested for other items, and will be brought to parish council attention once received. **Not yet received.**
 8. Streetlight fixes: Clerk has assisted with Kingfisher Road streetlight fix (expected imminently) and Knoll Gardens (now completed by Millar Homes).
 9. Waterside Way: Bedford BC are investigating the accessibility issues between Waterside Way/Swan Road and the lake behind Budgens. Unfortunately they will not install bollard lights due to the risk of vandalism, and streetlights are deemed to be too close the houses.
- 6 **Correspondence (requiring council attention):**
 - None requiring council attention.
- 7 **To receive the Crime Statistics report**
Crime report issued to council prior to the meeting.

Mrs R Brough, Clerk, Wixams Parish Council
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8 **Events Committee**

Proposal from Cllr Mardel: To create an Events Committee for the parish council, and confirm what the scope and responsibilities will be.

9 **Equipment for Wixams**

Proposal from Cllr Mardel: To create a committee to deliver to deliver installations of new areas/equipment for young adults. Eg Trim Trail, table tennis.

10 **Councillors' Reports including:**

- Report from Borough Councillor Coombes (Wilshamstead)
- Report from Borough Councillor Tim Hill (Wixams Retirement Village)
Report circulated to councillors and uploaded to the Wixams PC website.
- Report from Planning Committee: Planning meeting
- APPLICATION NO: 20/02988/ADV Advertisement Application
PROPOSAL: Installation of one site entrance billboard, one welcome totem sign and 3 wayfinding totem signs, all non-illuminated.
LOCATION: Village 3 Bedford Road Wixams Bedfordshire
- APPLICATION NO: 21/00161/FUL Full Planning Application
PROPOSAL: Loft conversion with front and rear dormers and alterations to porch roof and entrance door
LOCATION : 14 Woodpecker Gardens Wixams Bedford Bedfordshire MK42 6BQ
- APPLICATION NO: 21/00249/FUL Full Planning Application
PROPOSAL: Two storey rear extension
LOCATION : 8 Swan Road Wixams Bedford Bedfordshire MK42 6BW
- Pre-Planning consultation:
Proposed 5G Telecommunications Installation: 18.0m Phase 8 monopole c/w wraparound cabinet at base and associated ancillary works.
Bedford Road Wixams
- Report from Cllr Ali re: Allotments
 - Invoice has been received for works to drainage approved at the last meeting – waiting for confirmation from LAA Chair that the work was carried out successfully.
 - Annual rent payments: Two plot holders have resigned, and three have not paid rent – waiting for LAA Chair to confirm that work has definitely not been carried out on the plots and that a termination of agreement should be issued.
- Report from Grants committee: No Grants Meeting

11 **Finance**

1. To approve the following payments and note balances:

<u>Date</u>	<u>Payee/payer</u>	<u>Type</u>	<u>Description</u>	<u>Payment</u>
23/12/2020	Multiple	BACS	Staff Costs - Jan 2021	2,108.48
02/02/2021	Anglian Water	DD	Water at Allotments	46.00
04/02/2021	Greenbarnes	FPO	Noticeboard for Village 2	1,943.65
04/02/2021	Info Commissioners Office	DD	Annual ICO Data Protection fee	35.00
15/02/2021	Hickford Lighting	BACS	Noticeboard install	744.00

<u>Account</u>	<u>Type</u>	<u>Balance £</u>
Lloyds Business Account	Current	69,385
HTB Savings - 1 Year 1%	Saver	85,000
		<u>154,385</u>

12 **Any other business for future agendas (No actions can be taken on items not on the agenda)**

13 **Date of the next meeting: Monday 15th March 2021.**