

WIXAMS PARISH COUNCIL

Councillors, I hereby summon you to attend the Meeting of WIXAMS PARISH COUNCIL on Monday, 15th March 2021 commencing at 7.30pm to consider the following items of business. Due to the current government coronavirus response, the parish council will be meeting online using Zoom.us. Meeting ID: 687 728 5966.

Robbin Brough, Clerk to the Council
10th March 2021

MEMBERS OF THE PUBLIC WELCOME!

AGENDA

- 1 **Apologies for Absence**
- 2 **Declarations of interest in items on the agenda**
- 3 **Public Open Session** [Standing Orders will now be suspended at the discretion of the Chairman]
This council is committed to community engagement and therefore warmly invites members of the public to contribute during this part of the meeting.
 - **During the Public Open Session:** Members of the public should note that the council is only allowed to take decisions on topics that are publicised on the agenda; items not on the agenda can be carried forward for a response at a later date. Any questions not presented to the council far enough in advance of the meeting may be noted and responded to at a later time.
 - **After the Public Open Session:** Members of the public are asked to respect the fact that this is a meeting to conduct council business and interruptions during the remainder of the meeting are not permitted.
- 4 **To confirm the minutes of the Parish Council Meeting held on 15th February 2021**
- 5 **Clerk's report on actions**
 1. **Crossing Attendant:** Contacted Highways who confirmed that a proposal/scheme is already in progress – study to determine if it meets set criteria will be undertaken in late March now that the schools are open again.
 2. **New entrance signs:** Two signs on the A6 entrances have been installed. Waiting on Central Beds Highways to confirm suitability of western entrance, as identified by Cllr Ali. Third sign is in storage.
 3. **Parking restrictions:** Bedford BC Highways acknowledged request for the parish council to pay for "No verge parking" restrictions on Bedford Road, and restrictions by Retirement Village (in conjunction with Tim Hill Ward funding) to stop HGVs parking overnight on verges. BBC Highways confirmed that June 2021 will be the earliest install date. Accurate costs have been requested for other items, and will be brought to parish council attention once received. **Not yet received.**
 4. **Waterside Way accessibility:** Bedford BC have been asked to resolve the accessibility issues between Waterside Way/Swan Road and the lake behind Budgens. Bedford BC are investigating options to replace the steps.
- 6 **Correspondence (requiring council attention):**
 - None requiring council attention.
- 7 **To receive the Crime Statistics report**
Crime report issued to council prior to the meeting.
To decide on a crime "priority" for the North Rural Community Policing team.
- 8 **Events Committee**
To decide the Chairman for the Events Committee and agree the Terms of Reference.
- 9 **Green Spaces Committee (previously known as Equipment Committee)**
To decide the Chairman for the Equipment Committee and agree the Terms of Reference. Aim is to deliver installations of new areas/equipment for young adults. Eg Trim Trail, table tennis.

10 Wixams snake

To consider a quote presented by a resident for the installation of a “stone snake” to embed the stones painted by children during lockdown. Detailed proposal shared with councillors. Approval has been provided by Bedford BC (maintain the area) and L&Q Estates (own the area).

11 Salt bins

Proposal from Cllr Fowles: To discuss areas of Wixams that might require salt bins for the winter months. Bedford BC have provided criteria for salt bin locations – provided to Cllr Fowles.

12 Street Ranger route

Proposal from Cllr Fowles & Cllr Ali: To discuss if additional areas/hours need to be added to the Street Ranger litterpicking route following the development of new areas in Wixams.

13 HGVs in Wixams

Proposal from Cllr Blanch. To discuss the issue of:

- HGVs entering Bedford Road from the north and then having to turn around
- HGVs parking/waiting in Bedford Road adjacent to the bus stop causing an obstruction
- Lack of segregation of HGVs from residential and pedestrian traffic
- Lobbying for the construction of roads to segregate all industrial HGV traffic from residential areas - as was the original intention of the Wixams Master Plan

14 Tree coverage in Wixams

Proposal from Cllr Blanch: To lobby for more trees to be planted along Bedford Road where the 5G mast is planned (planning application not yet approved) to provide better screening of the warehouses from residential homes.

15 G-Park construction

Proposal from Cllr Blanch: To discuss the timing of construction activity at “G-Park” and consider if this is outside of permitted hours.

16 Electric Vehicle charging points

To consider a response from Bedford BC Highways offering grants for EV charging units for areas that meet set criteria.

17 Annual Parish Council Risk Assessment as part of the Risk Management process

To approve the Risk Assessment – circulated to councillors. The Risk Assessment is a general examination of working conditions, workplace activities and environmental factors that will enable the parish council to identify potential inherent risks. The Parish Council, based on this recorded assessment, will take all practical and necessary steps to reduce or eliminate the risks, insofar as is practically possible.

18 Councillors’ Reports including:

- Report from Borough Councillor Coombes (Wilshamstead)
- Report from Borough Councillor Tim Hill (Wixams Retirement Village)
Report circulated to councillors and uploaded to the Wixams PC website.
- Report from Planning Committee: Planning meeting

APPLICATION NO: 21/00440/TELPN Telecommunication Prior notification Application

PROPOSAL: Proposed 5G (Fifth Generation) telecommunications equipment, comprising the erection of 18m Phase 8 Monopole C/W wraparound cabinet at base and associated ancillary works

LOCATION : Land Adjacent Pumping Station At Watson Road And Bedford Road Junction Wixams Bedfordshire

APPLICATION NO: 21/00501/FUL Full Planning Application

PROPOSAL: Demolition of existing boundary wall and erection of 1.8m high replacement fence to enclose additional garden land and creation off street car parking space

LOCATION : 38 Brooklands Avenue Wixams Bedford Bedfordshire MK42 6AB

- Report from Cllr Ali re: Allotments
 - During the drainage works when the digger was already present, the LAA Chairman requested the polytunnel foundations to be dug at an additional cost of £240. Has requested this be covered by the Allotment funds; if not possible then he will take responsibility for payment.

- Report from Grants committee: No Grants Meeting

19 **Finance**

1. To approve the following payments and note balances:

<u>Date</u>	<u>Payee/payer</u>	<u>Type</u>	<u>Description</u>	<u>Payment</u>	<u>Receipt</u>
23/12/2020	Multiple	BACS	Staff Costs - Feb 2021	1,796.44	
24/02/2021	Morris Cast Signs	BACS	Morris Cast Signs	4,704.00	
01/03/2021	Morris Cast Signs	BACS	Delivery charge	180.00	
02/03/2021	Anglian Water	DD	Water at Allotments	46.00	
08/03/2021	Wixams Landscaping Services	BACS	Allotment - French drain	3,640.00	
10/03/2021	Hickford Lighting	BACS	Noticeboard install	744.00	
10/03/2021	HMRC	BACS	VAT reclaim		5,902.40
15/03/2021	Hickford Lighting	BACS	Install of 2 of the 3 entrance signs	1,164.00	
15/03/2021	R Brough	BACS	Replacement Printer & Ink	159.76	

<u>Account</u>	<u>Type</u>	<u>Balance £</u>
Lloyds Business Account	Current	63,598
HTB Savings - 1 Year 1%	Saver	85,000
		<u>148,598</u>

20 **Any other business for future agendas (No actions can be taken on items not on the agenda)**

21 **Date of the next meeting:** Monday 19th April 2021.