

WIXAMS PARISH COUNCIL

Councillors, I hereby summon you to attend the Meeting of WIXAMS PARISH COUNCIL on Monday, 20th December 2021 commencing at 7.30pm at **Wixams Retirement Village Main Hall** to consider the following items of business.

MEMBERS OF THE PUBLIC WELCOME!

Robbin Brough, Clerk to the Council
15th December 2021

AGENDA

1 **Apologies for Absence**

2 **Declarations of interest in items on the agenda**

3 **Public Open Session**

During the Public Open Session: Members of the public should note that the council is only allowed to take decisions on topics that are publicised on the agenda; items not on the agenda can be carried forward for a response at a later date. Any questions not presented to the council far enough in advance of the meeting may be noted and responded to at a later time.

After the Public Open Session: Members of the public are asked to respect the fact that this is a meeting to conduct council business and interruptions during the remainder of the meeting are not permitted.

4 **To confirm the minutes of the Annual Parish Council Meeting held on 15th November 2021**

5 **Clerk's report on actions**

1. **New Speed Indication Device:** Morelock sign for Southern Cross (Village 2 end) has been installed.
2. **Inclusive play equipment:** Still awaiting confirmation from BBC that they will move forward a joint initiative to add 1-2 disability-friendly pieces of equipment to three Wixams playgrounds. Clerk has found space in each playground for additional equipment.
3. **Councillor training:** Four councillors booked on induction course on 24th and 31st January.
4. **Salt bin for village 2:** This has been installed in the wrong place by BBC – a map was provided. Clerk has asked for it to be moved.

6 **Correspondence (requiring council attention):**

- *Parishioner emailed about speeding on Harlequin Crescent. Clerk responded explaining that Barratt Homes did not approve the placement of columns for speed signs in this area, but that at some point the roads will be adopted by BBC.*
- *Two parishioners emailed objecting to the location of the new speed sign on Southern Cross. Emails shared with councillors.*
- *Parishioner emailed requesting a pedestrian crossing on Bedford Road, and a path where there is grass by the bus stop on Bedford Road. Email shared with councillors.*
- *Parishioner emailed BBC Planning (copying in WPC) with an objection to the lights on the warehouses off Bedford Rd. A second parishioner also requested screening.*

7 **Councillor vacancy**

To note the resignation of Cllr Tony Blanch. Council must wait until after 22nd December to coopt. One parishioner has shown interest and will be sending through a personal statement.

8 **To receive the Crime Statistics report**

Crime report issued to council prior to the meeting.

9 **Highways proposals – second set**

To consider a number of Highways proposals as requested by the parish council. These include “No verge/footway parking” and double yellows in certain areas on Brooklands Avenue. Also requested the proposals for double yellows on Southern Cross, and “No verge/footway parking” signs on Bedford Road.

10 **Blueline Security**

To decide whether to move forward with the Blueline Security response patrols at approximately £1,000 a month, following a discussion with a representative of Blueline at the November council meeting.

11 Bus shelter for outside WRV on Bedford Road

Proposal from Cllr Ali: To put £2000 towards a bus shelter outside the WRV on Bedford Road. Total cost of shelter is expected to be between £7000 to 8000, but other sources of funding are being sought.

12 Village 2 noticeboard

Proposal from Cllr Carr: To consider purchasing an extra noticeboard for Village 2 by the allotments, subject to landowner approval. Noticeboards are £1700 (Ex VAT) and BBC charge £300 for install.

13 Sculptures/artwork

Proposal by Cllr Carr: To agree in principle with the installation of sculptures/artwork in the open space at village 2 subject to costs and land owner approvals.

14 Gym equipment

Proposal by Cllr Carr: To agree in principle with the installation of gym equipment in villages 2 and 3 subject to costs and land owner approvals.

15 Apiary

Proposal by Cllr Carr: To agree in principle the creation of an apiary at the allotments subject to costs and land owner approvals.

16 Councillor surgery

Proposal from Cllr Carr: To consider a rotation of councillors to hold a surgery in the village hall to address parishioner concerns.

17 Youth club

Proposal from Cllr Carr:

- To consider forming a committee created through the parish council that also works with volunteers from Wixams Community Watch (WCW) and/or the community to run a youth club. Funding to be applied to WCW to drive this initiative forward. Costing/funding to follow if in agreement made.
- Or, to consider funding an organization such as 4YP UK with support from WCW (4YP representative attended the August council meeting).

18 Committee membership review

Following the cooption of a number of new councillors:

- To consider additions to the committees: Planning, Grants, Events, Green Spaces, and MasterPlan working group.
- To consider additions to Areas of Responsibility.
- Proposal from Cllr Carr: To consider the creation of a Crime working group.

19 Councillors' Reports including:

- Report from Borough Councillor Coombes (Wilshamstead)
 - Report from Borough Councillor Tim Hill (Wixams Retirement Village)
- Circulated to councillors and added to PC website.

- Report from Planning Committee: Planning meeting

APPLICATION NO: 21/03232/FUL Full Planning Application

PROPOSAL: Single storey rear extension

LOCATION : 16 Wren Terrace Wixams Bedford Bedfordshire MK42 6BP

- Report on the allotments: If required
- Report from Grants committee: No Grants Meeting
- Update from MasterPlan Working Group
- Update from Green Spaces Committee

To consider plans in relation to the initiative to plant more trees in Wixams and replacing dead trees

- Update from Events Committee

20 Finance

- To approve the following payments and note balances:

<u>Date</u>	<u>Payee/payer</u>	<u>Type</u>	<u>Description</u>	<u>Payment</u>	<u>Receipt</u>
22/11/2021	Multiple	BACS	Annual rent		392.00
29/11/2021	Multiple	BACS	Staff costs - November	1,973.22	
02/12/2021	Nationwide A/C	BACS	Savings transfer	5,000.00	
02/12/2021	Anglian Water	DD	Water at Allotments	64.00	
20/12/2021	R Brough	BACS	Website: CloudNext - Hosting costs	95.98	
20/12/2021	R Brough	BACS	Christmas Tree lights & Timer	421.09	

<u>Account</u>	<u>Type</u>	<u>Balance £</u>
Lloyds Business Account	Current	96,026
HTB Savings	Saver	85,000
Nationwide - Savings 1	Saver	5,001
		181,026

- Budget and precept setting for 2022/23:
To start discussions over the budget for 2022/23. This cannot be finalised as the tax base has not yet been received from BBC.

21 Business for future agendas (No actions can be taken on items not on the agenda)

22 Date of the next meeting: 17th January 2022 – Wixams Retirement Village.