

WIXAMS PARISH COUNCIL

Councillors, I hereby summon you to attend the Meeting of WIXAMS PARISH COUNCIL on Monday, 21st March 2022 commencing at 7.30pm at **Wixams Retirement Village Main Hall** to consider the following items of business.

MEMBERS OF THE PUBLIC WELCOME!

Robbin Brough, Clerk to the Council
16th March 2022

AGENDA

1 **Apologies for Absence**

2 **Declarations of interest in items on the agenda**

3 **Public Open Session**

- **Bidwells:** Request from Bidwells to present proposals for an extension to Wixams Tree Primary School in advance of the submission of a planning application.
- **Other members of the public.**

During the Public Open Session: Members of the public should note that the council is only allowed to take decisions on topics that are publicised on the agenda; items not on the agenda can be carried forward for a response at a later date. Any questions not presented to the council far enough in advance of the meeting may be noted and responded to at a later time.

After the Public Open Session: Members of the public are asked to respect the fact that this is a meeting to conduct council business and interruptions during the remainder of the meeting are not permitted.

4 **To confirm the minutes of the parish council meeting held on 21st February 2022**

5 **Clerk's report on actions**

1. **Highways Proposals:** Continuing to follow up for confirmation from BBC Highways on taking forward to public consultation the latest proposals for parking restrictions: double yellows and "No Footway parking" on Brooklands Avenue.
2. **Traffic calming and road safety measures:** Requested the feasibility study from BBC Highways to provide advice on crossings at four areas in Wixams.
3. **Bollards for Green Lane/Kingfisher:** BBC Highways have raised a Works Order for the four new bollards and have provided an estimate of 6-8 weeks.
4. **Bedford Road bus stop path:** BBC Highways agreed to investigate/provide a cost for laying a path to the Bedford Road bus stop, which is currently only accessible by walking across the grass.

6 **Correspondence (requiring council attention):**

- Parishioner emailed regarding weekend parking issues at the MUGA at Green Lane. This is BBC owned so the Clerk has requested advice from Paul Pace.

7 **To receive the Crime Statistics report**

Crime report issued to council prior to the meeting.

8 **Dog fouling/bins**

*If mapping has been completed by Cllr Fowles: To consider the purchase of additional bins for Wixams to take litter and dog waste. BBC confirmed they would empty new bins, subject to approval of the locations, if the parish council purchased them (Standard £500 installed, Oversized £800).

9 **Overview & Scrutiny Committees**

To discuss BBC's Overview & Scrutiny Committees and consider whether to request items for consideration/investigation: Adult Services and Health, Children's Services, Corporate Services, Environment and Sustainable Communities, Budget Scrutiny Committee.

10 **Planning committee**

To agree to adding Cllr Bowman to the Planning Committee. If required, to consider any other changes to committees/working groups.

11 **Community litterpick event**

Update on community litterpick event in Wixams on Saturday 16th April.

Mrs R Brough, Clerk, Wixams Parish Council
Tel: 07554 443800 E-mail: wixamspc@gmail.com

12 CCTV extension

Following receipt of a quote from South East Security: to consider whether to move forward with extending the current CCTV system. 2 cameras on one column £1,380 and groundworks at £1000. Must be situated next to an existing streetlight for power. Parish council to provide 4G SIM card for remote viewing.

13 Speed feedback signs

Proposal from Cllr Ali: To consider purchasing more speed feedback signs from Morelock: 2021 prices were £2,795 Ex VAT for the sign and £220 for the column.

14 Wixams firework event

Proposal from Cllr Carr: To fund/part-fund the Wixams Events Team firework event in November: costings in the region of £5k.

15 Annual Parish Council Risk Assessment as part of the Risk Management process

To approve the Risk Assessment – circulated to councillors. The Risk Assessment is a general examination of working conditions, workplace activities and environmental factors that will enable the parish council to identify potential inherent risks. The Parish Council, based on this recorded assessment, will take all practical and necessary steps to reduce or eliminate the risks, insofar as is practically possible.

16 Annual Insurance

To approve the annual insurance quote of £721 from Hiscox. Details circulated to councillors.

17 PO Box and phone for Clerk

To consider sharing with Shortstown Parish Council the cost of a Post Office Box and a dedicated council mobile phone.

18 Councillors' Reports including:

- Report from Borough Councillor Coombes (Wilshamstead)
 - Report from Borough Councillor Tim Hill (Wixams Retirement Village)
- Circulated to councillors.
- Report from Planning Committee: Planning meeting

APPLICATION NO: 22/00532/MAR Major Reserved Matters Application

PROPOSAL: All reserved matters for the erection of a Regional Distribution Centre (Use Class B8) with ancillary office accommodation (Use Class E(g)(i)), gatehouse and access arrangements, vehicle maintenance unit, recycling area, car parking, landscaping and other associated works, pursuant to outline permission 15/00466/EIA.

LOCATION : Aldi Zander Way Wixams Bedford Bedfordshire MK42 6EY

Application No: CB/22/00880/RM

Location: Phase 1, Parcel 1, Village 3, Wixams

Proposal: Application for Reserved Matters Approval including access, layout, appearance, landscaping and scale for 286 residential dwellings and open space pursuant to permission CB/11/02182/VOC including discharge of Conditions 14, 15, 16, 23, 27, 30, 39, 40 and 41

- Report on the allotments: If required
- Report from Grants committee: No Grants Meeting
- Update from Green Spaces Committee
- Update from Events Committee

19 **Finance**

- To approve the following payments and note balances.

<u>Date</u>	<u>Payee/payer</u>	<u>Type</u>	<u>Description</u>	<u>Receipt</u>	<u>Payment</u>
28/02/2022	Multiple	FPO	February Staff Costs		2,194.22
02/03/2022	Anglian Water	DD	Water at Allotments		64.00
21/03/2022	Community Heartbeat	BACS	Replacement Defib Pads		90.00
21/03/2022	S Mardel	BACS	Litterpick Easter Eggs		152.39
21/03/2022	S Mardel	BACS	Ranger safety shoes		45.90
21/03/2022	Lakeview Hall	BACS	Litterpick Room Hire		33.00
21/03/2022	WRV	BACS	March PC meeting		42.00

Balance sheet allocation

<u>Account</u>	<u>Type</u>	<u>Balance £</u>
Lloyds Business Account	Current	80,941
HTB Savings	Saver	85,000
Nationwide - Savings 1	Saver	5,001
		<u>165,941</u>

20 **Business for future agendas (No actions can be taken on items not on the agenda)**

21 **Date of the next meeting: Tuesday 19th April 2022 – Wixams Retirement Village.**