

WIXAMS PARISH COUNCIL

Councillors, I hereby summon you to attend the meeting of WIXAMS PARISH COUNCIL on Tuesday, 21st June 2022 commencing at 7.45pm at the **Munson Room, Lakeview Village Hall** to consider the following items of business.

MEMBERS OF THE PUBLIC WELCOME!

Robbin Brough, Clerk to the Council
16th June 2022

AGENDA

- 1 **Apologies for Absence**
- 2 **Declarations of interest in items on the agenda**
- 3 **Public Open Session (If still required)**

During the Public Open Session: Members of the public should note that the council is only allowed to take decisions on topics that are publicised on the agenda; items not on the agenda can be carried forward for a response at a later date. Any questions not presented to the council far enough in advance of the meeting may be noted and responded to at a later time.

After the Public Open Session: Members of the public are asked to respect the fact that this is a meeting to conduct council business and interruptions during the remainder of the meeting are not permitted.

- 4 **To confirm the minutes of the Annual Parish Council meeting held on 17th May 2022**

- 5 **Clerk's report on actions**

All open actions for Bedford Borough Council:

- **Bedford Road speed sign:** BBC Highways have approved the location of an additional speed sign on Bedford Road – awaiting the install of the column. Speed sign has been ordered.
- **Highways Proposals:** BBC Highways have confirmed they will shortly be taking forward to public consultation the latest proposals for parking restrictions: double yellows and "No Footway parking" on Brooklands Avenue.
- **Traffic calming and road safety measures:** Awaiting details of commencement of a feasibility study from BBC Highways to provide advice on crossings at three locations in Wixams.
- **Bollards:** Awaiting installation of bollards by BBC Highways on Green Lane and Kingfisher Avenue – parish council has approved and will be funding these.
- **Bins:** Requested the addition of two bins (April meeting) funded by the parish council. Awaiting confirmation that these can be added – a site survey needs to happen.

Other actions:

- **Village 2 noticeboard:** This has been relocated from the play area on Harlequin Crescent/Southern Cross to the grassy area near to the sales office at Village 2.
- **Broken bench at WRV:** Bench by the lake at WRV has become detached from the base. Quote for new fixings and labour is £105.
- **Youth club:** Following the decision in the April meeting to contribute £12k a year to fund a youth club for one night a week in Wixams, an agreement has been signed with BBC Youth Services who are going out to tender for a provider.
- **WRV bus shelter:** Borough Cllr Tim Hill confirmed £4k of his ward fund for the WRV bus shelter. The parish council has put forward £2k. Waiting for BBC to confirm they will remove this from the developer S106 obligations and accept this funding source instead, to expedite the installation.

- 6 **Correspondence (requiring council attention):**

- Resident emailed about her son being hit by a car and requested a pedestrian crossing/crossing attendant on Bedford Rd. This is one of the sites in the feasibility study (above).
- Community events team sent information on Christmas lighting costs and requested the parish council take this forward.
- Community events team requested attendance of the parish council (on a stall) at the Summer fete on Saturday 2nd July.
- BBC requested feedback on the use of block paving by L&Q on the path along Dane Lane lake.

Mrs R Brough, Clerk, Wixams Parish Council
Tel: 07554 443800 E-mail: wixamspc@gmail.com

- Parishioner requested assistance getting the disabled parking bay repainted at the Coop. This is privately owned but the Clerk has requested it.

7 Green Lane parking restrictions

To agree a response to a resident's request to convert the new double yellow lines along Green Lane into single yellows with timing restrictions.

8 Speed feedback sign for Harlequin Crescent:

Proposal from Cllr Ali: To consider purchasing a speed feedback sign from Morelock for Harlequin Crescent at £2,895 Ex VAT for the sign and £220 for the column. A location on Harlequin Crescent (near Mink Meadow) has been proposed by Barratt Homes and confirmed to be suitable by BBC Highways.

9 Wixams 20mph limit

To agree a response to BBC Highways on their proposal for a 20mph limit in Wixams. Proposal circulated to councillors and added to the parish council website.

10 Bedford Road bus stop path

Proposal from Cllr Ali:

To consider paying BBC Highways to lay a Breedon gravel path to the Bedford Road bus stop, which is currently only accessible by walking across the grass (cost of £8k).

11 Lakeview Village Hall clock

To agree a response or course of action relating to a request from the Village Hall Committee to take on the maintenance of the clock on the village hall.

12 Newsletter funding request

Due to an increase in production costs, a greater distribution list, and more content, the Newsletter group would like to request an increase in funding support from the parish council. Currently the parish council gives £1200 a year in quarterly instalments of £300 and the request is to increase this to £2541 per year.

13 Councillor vacancy

To note the resignation of Cllr Jeffery – the parish council is able to coopt a new councillor after 29th June.

14 Committee membership

- To consider if any changes are required to the membership of the committees
- To elect the Chairman of each committee

15 Committee/working group interaction

Proposal from Cllr Ali: "Review all committees/working groups to see how we can collaborate more with other village groups."

16 Platinum Jubilee

Proposal from Cllr Bowman: To discuss the "omission of planning for Platinum Jubilee for community celebrations".

17 Visibility of Parish Councillors

Proposal from Cllr Bowman to consider: "residents are not aware of what the PC does, who we are, what we do, where to send any concerns/comments, gov.uk email addresses, notice boards, Facebook page".

18 Date of July meeting

To consider changing the 19th July parish council meeting date to 12th July due to the availability of the Clerk.

19 Noticeboards

To consider whether to allow non-parish council notices to be posted in the parish council noticeboards and how to facilitate this.

20 To receive the Crime Statistics report

Crime report issued to council prior to the meeting.

21 Councillors' Reports including:

- Report from Borough Councillor Coombes (Wilshamstead)
- Report from Borough Councillor Tim Hill (Wixams Retirement Village)
- Report from Planning Committee: Planning meeting
 - To consider whether to submit a response to the Local Plan 2040 consultation running until 29th July.
 - Added at councillor request: To note that Readie Construction were fined for a breach of working hours at the G Park construction site.
- Report on the allotments: If required
- Report from Emergency Plan Working Group
- Report from Grants committee:
 - To consider a grant request from 1st Wixams Beavers, Cubs & Scouts for £2000 towards camping equipment.
- Update from Green Spaces Committee
- Update from Events Committee

22 Finance

To approve payments and note balances. Report issued to councillors.

23 Street Ranger line management

- To resolve that, under Section 1 Paragraph 2 of the Public Bodies (Admission to meetings) Act 1960, the press and public be excluded from the meeting for the next item of business due to the confidential nature of staff matters.

<Members of the press and public will be asked to leave the meeting or be placed in the meeting room for this Closed Session.>

- Proposal from Cllr Day: To agree the line management for the Street Ranger going forward.

24 Business for future agendas (No actions can be taken on items not on the agenda)

25 Date of the next meeting: To be confirmed.