

WIXAMS PARISH COUNCIL

Councillors, I hereby summon you to attend the meeting of WIXAMS PARISH COUNCIL on Tuesday, 19th September 2023 commencing at 7:45pm at the **Munson Room, Lakeview Village Hall** to consider the following items of business.

MEMBERS OF THE PUBLIC WELCOME!

Robbin Brough, Clerk to the Council
13th September 2023

AGENDA

1 **Apologies for Absence**

2 **Declarations of interest in items on the agenda**

3 **Public Open Session**

During the Public Open Session: Members of the public should note that the council is only allowed to take decisions on topics that are publicised on the agenda; items not on the agenda can be carried forward for a response at a later date. Any questions not presented to the council far enough in advance of the meeting may be noted and responded to at a later time.

After the Public Open Session: Members of the public are asked to respect the fact that this is a meeting to conduct council business and interruptions during the remainder of the meeting are not permitted.

4 **To confirm the minutes of the parish council meeting held on 18th July 2023**

5 **Co-option**

To consider coopting to fill the remaining position – the total number of positions on the council is fifteen.

6 **Clerk's report on actions**

- Clerk to arrange a visit to Bedford Borough CCTV Monitoring Control room. **Complete**
- Clerk to contact Wilstead Parish Council for information on their allotment tenancy agreement. **Complete**
- Clerk to instruct South East Security to go ahead with the planned works to the CCTV cameras and purchase the necessary equipment prior to the works being completed. **Complete**
- Clerk to request a quote from BBC for lighting to be installed on Waterside Way along the lake walkway. *Clerk is awaiting quote from BBC Street Lighting Team.*
- **Youth club:** Clerk has been attending sessions with BBC Youth Services and the service provider (4YPUK) in relation to the provision of the youth club. Update to be provided by Clerk and quarterly report from 4YP sent to council prior to meeting.

7 **Correspondence (new items flagged for council attention):**

A resident emailed to enquire if the proposed extension of parking restrictions on Brooklands Avenue would be going ahead.

8 **Finance**

To approve payments and note balances.

9 **To receive the Crime Statistics report**

- Crime report issued to council prior to the meeting.

10 **Councillors' Reports including:**

- Report from Borough Councillors
- Update from Green Spaces Committee
- Update from Events Committee
- Update from GP Working Group

11 **Grant Applications:**

No applications received.

12 **Planning Applications:**

APPLICATION NO: 23/01792/FUL Full Planning Application

PROPOSAL: Single storey rear extension.

Mrs R Brough, Clerk, Wixams Parish Council
Tel: 07555224657 E-mail: clerk@wixams-pc.gov.uk

LOCATION: 33 Greenside Close Wixams Bedford Bedfordshire MK42 6DQ

APPLICATION NO: 23/01616/M73 Variation of Condition Application

PROPOSAL: Reserved Matters Following Outline Application 11/01380/M73 Development of Residential with Infrastructure, Cross Local Authority boundary application between Central Bedfordshire & Bedford Borough Reserved Matters approval for 500 Dwellings, Including discharge of conditions 14,15,16, 23, 27, 30, 32, 40 and 41 including variation of approved plan condition 1 attached to 20/02603/MAR, to allow for the approved plans to be amended to accommodate house type substitutions and the removal of 5 dwellings.

LOCATION: Village 2 Wixams Bedfordshire

APPLICATION NO: 23/01614/M73 Variation of Condition Application

PROPOSAL: Reserved matters for 232 residential dwellings on parcel 3.4, including Appearance, Landscaping, Layout and Scale, pursuant to Outline permission 11/01380/M73, including variation of approved plans condition 1 attached to 21/02615/MAR to allow for amended location of affordable units.

LOCATION: Parcel 3.4 Wixams Village 3 Bedford Road Bedford Wixams MK45 3PD

APPLICATION NO: 23/01950/FUL Full Planning Application

PROPOSAL: Single storey rear/ rear extension to attach to existing garage

LOCATION: 3 Red Salmon Road Wixams Bedford Bedfordshire MK42 6ET

13 Double Yellow Lines

Proposal from Cllr Whiteley: To have double yellow lines placed at all street junctions within Wixams and along the length of the bus routes.

14 Parish Council Logo

Proposal from Cllr Whiteley: To agree to adopt a logo for the parish council. Logo options to be presented by Cllr Whiteley.

15 Scheme of Delegation and New Committees

Proposal from Cllr Whiteley: To discuss the adoption of a Scheme of Delegation and creation of new committees for the parish council.

16 Wixams and Wilstead Underpass

Proposal from Cllr Bowman: To discuss the possibility of implementing security measures for the underpass between Wixams and Wilstead.

17 Sub Committee Meetings

Proposal from Cllr Bowman: To agree a schedule of meeting dates for sub committees and working groups.

18 Councillor Training and Development

To discuss the process for arranging councillor training and allocating training spend.

19 Community Garden

Proposal from Cllr Bowman: To discuss the possibility of supporting a community garden.

20 Review Current Allotment Tenancy Agreement

To receive a revised Allotment Tenancy Agreement from the Allotment Association.

21 Average Speed Cameras on the A6

Proposal from Cllr Bowman: To discuss if the council would like to request BBC provides average speed cameras for the A6.

22 Christmas Tree and Lights for Village 2

Proposal from Cllr Ali: To purchase a Christmas tree and lights to be placed in the park at the end of Southern Cross and Tawny Avenue.

23 Parish Council Newsletter content

To decide what content the parish council will include in the monthly Wixams newsletter.

24 **Open Spaces**

Proposal from Cllr Taylor: To consider approaching the borough council about taking ownership of specific open spaces

25 **Business for future agendas (No actions can be taken on items not on the agenda)**

26 **Street Ranger role**

- To resolve that, under Section 1 Paragraph 2 of the Public Bodies (Admission to meetings) Act 1960, the press and public be excluded from the meeting for the next item of business due to the confidential nature of staff matters.
- To consider a proposal to make amendments to the Street Ranger contract and agree a budget for work clothing.
- To discuss advertising for an additional Street Ranger to cover some of Village 2 and all of Village 3 and 4. Decision required for number of hours, hourly rate, and route.

Date of the next meeting: 17th October 2023 – Munson Room, Lakeview Village Hall.