

WIXAMS PARISH COUNCIL

Councillors, I hereby summon you to attend the **extraordinary** meeting of **WIXAMS PARISH COUNCIL** on Thursday, 14th December 2023 commencing at 8:00pm at the **Wixams Retirement Village** to consider the following items of business.

MEMBERS OF THE PUBLIC WELCOME!

Robbin Brough, Clerk to the Council
8th December 2023

AGENDA

- 1 **Apologies for Absence**
- 2 **Declarations of interest in items on the agenda**
- 3 **Public Open Session**
During the Public Open Session: Members of the public should note that the council is only allowed to take decisions on topics that are publicised on the agenda; items not on the agenda can be carried forward for a response at a later date. Any questions not presented to the council far enough in advance of the meeting may be noted and responded to at a later time.
- 4 **To confirm the minutes of the parish council meeting held on 21st November 2023**
- 5 **Amendments to Standing Orders**
Proposal from Cllr Ali: To review the proposed amendments to the newly adopted parish council Standing Orders.
- 6 **Dignity at Work Policy**
To review the proposed Dignity at Work Policy.
- 7 **Disciplinary Policy**
To review the proposed Disciplinary Policy.
- 8 **Grievance Policy**
To review the proposed Grievance Policy.
- 9 **Instant Savings Account**
Proposal from Cllr Ali: To move £40,000 from the Lloyds current account to a Lloyds Instant Savings Account with an 1.3% interest rate.
- 10 **Infrastructure Committee Terms of Reference**
Proposal from Cllr Ali: To review the proposed terms of reference for the infrastructure committee.
- 11 **Allocation of November Agenda Items**
To agree which items from the November agenda will be moved to any of the parish council committees.
- 12 **Parish Council Team Building**
Proposal from Cllr Ali: To consider approving up to £1000 to employ an outside body to work with the parish council to improve communications and rebuild team moral.
- 13 **Recruitment of Parish Council Clerk and Responsible Financial Officer**
To agree the process for the recruitment of a Parish Council Clerk and Responsible Financial Officer following the resignation of the current Clerk.
- 14 **Recruitment of a Cover Street Ranger**
To agree the job description, terms of contract and recruitment process for a cover Street Ranger.

Date of the next meeting: 16th January 2024 – Munson Room, Lakeview Village Hall.