

**Minutes of meeting of Grants Committee of Wixams Parish Council**  
**Held on Thursday 13<sup>th</sup> September 2018 at Lakeview Village Hall at 8pm**

**Present:** Councillors Day (Chair), Martin, Gamble and Alli-Balogun, Clerk and 1 member of the public were in attendance.

**1 Apologies**

None

**2 Declarations of interest in items on the agenda**

There were no pecuniary interests declared, although Cllr Gamble disclosed that her children attend Lakeview Primary school.

**3 Public Open Session**

[At this point in the meeting, member of the public, including applicants, are invited to speak for a period of up to 10 minutes at the discretion of the Chairman]

- A representative from Wixams Events team (N Sutters) was in attendance to answer questions from Councillors about Christmas lights on Brooklands Avenue. Mr Sutters presented the committee with a pack which included a professional quote for Christmas lights installations on lampposts. Each lamppost installation works out to be about £500. Lights are installed and taken down by the company and they store the lights until the next year. It works out to approximately £100 per lamppost annually for reinstallation, maintenance, removal and storage. The events team's objective is to light up Brooklands Avenue and make it look more festive. There is an option of also putting lights on trees on Brooklands Avenue. The lights would stay on the trees permanently and the company would maintain the lights. The cost for 3 trees would be approximately £1500.

**5 To review and comment on the following grant applications:**

**5.1 Wixams Events Team**

Committee discussed a potential grant request from Wixams Events Team for a grant towards Christmas lighting for Brooklands Avenue. ***It was resolved that the Committee recommends the applicant is asked to prepare a plan for the lights up to a budget of £500 and return to the committee.***

**5.2 1<sup>st</sup> Wixams Scouts Group**

Committee considered a request for £2000 for startup costs, including equipment and resources. Application form submitted by Jan Brooker and Sarah Perry. ***It was resolved that the Committee recommends the group is asked for a list (with prices) of capital items the group requires and return to the committee.***

**5.3 Wixams Academy PTA**

Committee considered a request for £2000 for playground equipment. Application form submitted by Dani Higginson. ***It was resolved that the Committee recommends the group is asked to request funding when they are closer to their***

***goal and to approach other funding sources, such as Borough Councillor Graham Coombes.***

5.4 **Lakeview Primary School PTA**

Committee considered a request for £2000 to cover the cost of almost 6 new laptops. Application form submitted by Sharyn Fulton. ***It was resolved that the Committee recommend a grant of £1100.00 be approved, to cover the cost of three laptops.*** Grant monies to be spent within the financial year 2018/2019 and proof of expenditure to be submitted to Clerk.

6 **Date of Next Meeting**  
TBC

Signed: \_\_\_\_\_

Date: \_\_\_\_\_